



Palm Beach County *Chapter*

PALM BEACH COUNTY ALA CHAPTER MONTHLY FOCUS June 2010

Annual Conference Session Audio Recordings Available

If you couldn't be at this year's [Annual Conference](#) — or if you were there, but were not able to attend a session due to a scheduling conflict — there's good news! Just about every educational session at the Annual Conference was audio recorded. [Purchase a set \(or choice of sessions\)](#) on audio CD-ROM, MP3 CD-ROM or, new this year, audio synched with PowerPoint.

Good News and Bad News

The good news is that Tellie Settini was offered a new position as Regional Office Manager for the law firm of Adams and Reese LLP in Tampa. The bad news is that she has had to resign as our new Vice-President. You can contact Tellie at: Adams and Reese LLP, 401 E. Jackson Street, Suite 2600, Tampa, FL 33602. Direct: (813) 227-5533; tellie.settimi@arlaw.com

New Chapter Vice-President

With the recent resignation of Tellie Settini, Jamie Stanton, Committee Chair of the Nominating Committee, made a motion at last Tuesday's meeting to nominate Dawn Tasca, as our new Vice President. President, Jim Menendez, asked those in attendance if there were any other nominations from the floor. Seeing none, a vote was taken and Dawn was unanimously voted in as our new Vice President of our Chapter. Congratulations Dawn!

Congratulations!

Congratulations go to Robert Cluxton from Rosenthal, Levy & Simon P.A. on getting his CLM.

Save the Date

ALA Region 2 Conference & Exposition



The ALA **Region 2 Educational Conference & Exposition** will be held October 22-23, 2010, at the Eden Roc Renaissance Miami Beach, which is conveniently located just 11 miles from the Miami International Airport. Reservations at the ALA rate are not open yet, but for budgetary purposes, the following applies:

Eden Roc Renaissance Miami Beach

\$219 single/double room plus applicable taxes.

Region 2 Council Meeting

Mary Aguiar and Tellie Settimi recently attended the Region 2 Council Meeting on behalf of our Chapter. The following is an update that they received while they were there.

- Our new Executive Director, Larry Smith, joined ALA on December 28, 2009. He replaced John Michalik. Larry has had a lengthy career in law and management, and prior to his ALA service he was the Director of the American Bar Association's Law Practice Management Section.
- The Board has developed a new Strategic Plan, entitled *The Horizon and Beyond: Defining and Fulfilling the Brand Promise of being Your Connection to Knowledge, Resources and Networking*. This is an exercise the Board goes through every 4-5 years as they identify areas they believe are and will be important to our members. This document is available to members who log onto ALA's website. It is the bottom tab on the left-hand side of the home page.
- ALA has established its presence on Linked-In, Facebook and Twitter.
- The Board is exploring opportunities in China. A taskforce has been formed to study chapters and members outside the USA.

Committee Reports:

CLM Study Group: The CLM Committee had their first meeting with interested members Tuesday June 1st at Searcy Denney. Jim Menendez and David True discussed the program and requirements and resources available from National and distributed course material to those attending. Gloria Hernandez has graciously offered to scan available course material for electronic distribution. A study group is being formed at this time. Any interested members who would like to join should contact David R. True, CLM at drt@searcylaw.com by Wednesday June 9th.

Community Challenge: If anyone is interested in joining this committee, please contact Marilyn Fong at mfong@gunster.com

Sponsor Directory: If anyone is interested in joining this committee, please contact Roxanne Nelson at rdn@williegary.com

Education Committee: The Education Committee conducted the scholarship interviews on Saturday, May 15. They received 13 applications and interviewed 6 applicants. The Committee selected three Scholarship winners who attended our June luncheon.

The winners were:

Ashley Lindstrom – Firm – Searcy, Denney – Administrator – Dave True

Ashley has plans to major in a combination of marine biologist and film studies (underwater filming). She attends University of North Carolina in Wilmington and keeps a 3.50 GPA required by her parents to attend an out of state school. In addition to going to school, she also holds a job. Ashley

is quite annoyed with our environment being treated as such and plans to hopefully change that down the road.

Morgan Welch – Firm – McCarthy Summers – Administrator – Debra Giordano

Morgan Welch has plans to be involved in the Equestrian world and has spent her youth being a stable hand and working with horses and riding. She attends the University of Central Florida with plans to major in Business Administration/Accounting. Morgan also wants to run the accounting of the big barns in the world of horses and eventually show them all what she has to offer. Her largest goal, being raised by a single mother, is to have financial independence so that she can follow her dreams.

Dorenda Garcia – Firm – William, Leininger – Administrator – Sue Recchia

Dorenda Garcia has just been accepted to a Dental Assisting Program at Indian River State College. Dorenda is working as a file clerk for her firm who works around her schedule so that she can attend school. She is such a lovely person and was humble with gratitude for anything that she could do to improve her life.

The next item on the committee's list is getting the re-vamped education brochure approved, printed and out to the schools for the 2010-11 School year.

Job Board: If any member has a job ad to post, please send the job ad to employment@pbcala.org. All jobs are posted within 48 hours the Chapter website. Periodic Job Board e-mails will also be sent to members, to other associations, and to other media for distribution. The Paralegal Association also pulls job ads from our Chapter website for publication to its members. Only job ads sent directly to employment@pbcala.org will be posted, so please remember to send all ads to employment@pbcala.org! Note: This is a free service to all members, and also to any organization meeting the national ALA criteria. This is also a free service for any headhunter posting a management or administrator position only. Please e-mail employment@pbcala.org with ads and/or any questions!

Resume Board: If you are interested in posting a resume on the board, please contact Jay Montgomery jmontgomery@blesmlaw.com. Please remember to submit resumes from individuals that you would personally recommend.

Legal Expo Committee: The Legal Expo Committee is taking a much deserved break after putting on another terrific Expo last month. Committee Chair: Dawn Tasca at dtasca@carltonfields.com

Membership: This is one happening committee. If anyone is interested in joining the Membership committee or volunteering to mentor new members, please contact Sue Recchia sue@wlclaw.com. and/or Maryellen Castellano mcastellano@foxwackeen.com

They are busy on the following items:

- Preparing a Member Interest and Expertise Survey
- Gathering responses for annual directory update – hoping to finish by 6/30/2010
- Beginning preparations for our next social in mid-county in September
- Preparing resource material for New Member Mentor Program.
- Adding member photos, from Tom Lowe, to Outlook address book. The pictures will help members to recognize each other and to learn names.

Salary Survey: If anyone is interest in joining this committee please contact Jennifer Tracy at jbt@paxsmith.com.

Speaker: If anyone is interested in joining this committee, please contact Laura Stolzman at lstolzman@eapdlaw.com

Vendor Sponsorship: If you have a sponsor that you feel would benefit from participating in sponsoring our chapter, please contact Gloria E. Hernandez at geh@flappellatelaw.com.

Website: The new and improve PBCC ALA website at www.pbcala.org.is up and running. There are a few areas where content is needed, ie. Diversity, News, etc. The Directory section is under construction will be completely updated once the new member guide books are completed. The current roster section is geared more for the sponsors as the new Directory section will be for the members ease of use when contacting each other (similar to an address book). The Forms section will be changing to a Q & A complied with all the email questions and results to make it easier for the members to review past results instead of emailing additional/same requests for information. If you are interested in joining this committee, please contact Jay Montgomery at jmontgomery@blesmlaw.com.



June Birthdays:

Barbara Waldron, Ramona Householder,
Dave True, Laura Knight, Lisa Tierney and Barbara Green

Happy Birthday Everyone!

Upcoming Events

June 16, 2010 - ALA Webinar – The Keys to Develop and Implement the Firm's Dreaded Strategic Plan

Contact: [Rosemary Shiels](#), ALA Headquarters

June 14-16, 2010 - ALA – Essential Competencies for Legal Administrators

Place: Grand Hyatt, Denver, CO

Contact: [Lisa Mikita](#), ALA Headquarters

July 21, 2010 – ALA Webinar - Legal Risks to Assessing Candidates by Social Networking Sites

Contact: [Rosemary Shiels](#), ALA Headquarters

Visit our Chapter website at www.pbcala.org for other upcoming events

Next Meeting/Speaker/Program

Date: Tuesday, July 13, 2010 Time: 11:30 am to 1:30 pm

Location: **Palm Beach County Convention Center**, 650 Okeechobee Blvd., West Palm Beach, Meeting Room 1GH, downstairs.

Speaker: Adriana Linares from ihearttechnology

Topic: Technology hints and tricks associated with Outlook, Blackberry and iPhone.

Contact: Debbie Giordano dag@mcsumm.com